PLANNING SHEET 1A

DRAFTING THE EVALUATION TIMETABLE

This planning sheet summarises the timetable for the evaluation, including:

- each activity in the evaluation process
- how long each activity will take
- key dates in the evaluation for events and milestones.

See step 1 of Stage 1 to complete this planning sheet.

for longer evaluations, make more copies of this page if necessary

DATE BEGIN	DATE END	SUMMARY OF ACTIVITY